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GOVERNMENT OF PUNJAB
DEPARTMENT OF WATER RESOURCES

NOTIFICATION

The 12th March, 2025

No.WR-IRWR010/15/2025-IW4/869.- The Water Resources Department has restored large number of canals which were abandoned since the past 30 to 40 years. Further, with the restoration of canals system, focus has been shifted to providing the last mile connectivity of canals with the fields of farmers. This will be possible only through construction of Water Courses and Pipelines.

2.0 Accordingly, the Department has planned to carry out a large number of pipeline works. Therefore, in order to ensure that these works are completed on time, an SOP for carrying out such works is prepared and is given below:

Step	Activity	Responsible Party	Details/Reference
1	Tender Floatation	Canals Administration	<ol style="list-style-type: none">E-Tenders shall be invited from RCC Pipe manufacturers with BIS 458:2003 license under a two-tier system (Technical and Financial).The rates should be quoted for per meter length of pipe with Collar, in case of NP-2 Plain End Pipes.The effective length of pipes will be as per BIS.Tender Fee: Rs. 5000/-, Earnest Money: Rs. 1,00,000/- (One Lakh Only).Period of rate contract: 1st April, 2025 to 31st March, 2026.
2	Rate Approval	Committee of Chief Engineers (CE Canals, CE Drainage, MD/PWRMDC, CE Vigilance)	Committee shall recommend rate to be adopted.

3	Consent and Empanelment	XEN/Ludhiana Canal & Ground Water Division, WRD, Punjab	<p>1. The tendering authority shall in writing, take consent from Pipe manufacturers to supply pipes at approved rates.</p> <p>2. Manufacturers who agree to provide pipes at approved rates shall be empaneled with the Department by Nodal Officer E-Tendering.</p> <p>3. Empanelment shall be done only after the deposition of an amount of Rs. 2 Lacs by the concerned pipe manufacturer.</p>
4	Finalization of Approved Supplier List	Canals Administration	<p>1. The finalized list of empanelled manufacturer against each Diameter of pipe, shall be published on the website of the Department.</p> <p>2. All Executive Engineers (Xens) shall ensure that pipes are ordered only from the empaneled manufacturers.</p>
5	Supply Order Placement	Concerned XEN	<p>1. Executive Engineer concerned shall calculate the requirement of pipeline for each division and place supply orders with manufacturers in the vicinity of the work site.</p> <p>2. A copy of the same shall also be submitted to the Circle Office.</p> <p>3. In case such orders exceed the supply capacity of the manufacturer then the order shall be placed with the next manufacturer nearest to the vicinity of the site.</p> <p>4. The concerned Circle Office shall ensure equitable order placement for efficient and smooth functioning.</p> <p>5. Supply orders shall be placed well in advance from the scheduled date of commencement of work to ensure timely material availability.</p>

6	Supply Order Response	Pipe Manufacturer	<ol style="list-style-type: none"> 1. The pipe manufacturer must respond in writing to the concerned Executive Engineer within two days, either accepting or rejecting the supply order. 2. If the order is rejected, the XEN shall place the order with the next nearest manufacturer. 3. The information about the finalised manufacturer shall be sent to the concerned Circle Office and Head Office with reasons of order placement with the particular manufacturer recorded in writing.
7	Joint Inspection and Testing	Nodal Officers to be appointed by Chief Engineer Vigilance, Chief Engineer Canal/M.D PWRMDC, Representative of Executive Engineer concerned Canal/PWRMDC and Representative of Pipe Manufacturer	<ol style="list-style-type: none"> 1. Chief Engineer Canals/MD PWRMDC and Chief Engineer Vigilance are to appoint Independent Nodal Officers for carrying out inspections of such files 2. Once the name of Nodal Officers have been finalised, Chief Engineers Canals shall issue orders in this regard. 3. Separate Nodal Officers shall be appointed for separate regions of the state. 4. Pipes shall be tested at the manufacturer's unit in the presence of the committee consisting of: <ul style="list-style-type: none"> a) Nodal Officer Canals/PWRMDC b) Nodal Officer Vigilance c) Representative field Executive Engineers d) Representative pipe manufacturer e) Concerned Executive Engineer Vigilance. f) Concerned XEN/SDO/JE of the site. 5. Markings shall be done for the tested batch to ensure supply of the same batch. 6. Pipe should also be marked as per BIS specifications and with "Punjab Govt. Supply".
8	Delivery	Pipe Manufacturer	Marked and tested pipes shall be delivered to the site as per the schedule and location provided by concerned XEN

9	Payment	Canals /PWRMDC	Payment to the manufacturer shall be made as per provisions of the Bid Documents.
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2.0 Henceforth, the above-mentioned SOP may be followed for carrying out the works of laying of pipelines.

Sd/-

KRISHAN KUMAR

Chandigarh
The 12th March, 2025

Principal Secretary, Govt. of Punjab,
Department of Water Resource,
Chandigarh.